

WEST MALLING PARISH COUNCIL

**NOTICE IS HEREBY GIVEN OF A MEETING OF THE PARISH COUNCIL
TO BE HELD ON MONDAY 1ST JUNE 2020, 7.30 PM.**

**MEETING TO BE CONDUCTED BY ZOOM VIDEO CONFERENCE CALL – PLEASE CONTACT THE CLERK
BY 4PM ON MONDAY 1ST JUNE FOR DETAILS ON HOW TO GAIN REMOTE ACCESS**

AGENDA

1. **Apologies for Absence**
2. **Declarations of Interest** – to receive
3. **To approve the minutes** of the Parish Council Meeting held on 2nd March 2020 and the minutes of the Extraordinary Meeting held on 20th March.
4. **Matters Arising from the minutes** not otherwise on the agenda
5. **Chairman's Announcements**
6. **Questions from members of the public and councillors**
7. **Policing Matters**
 - 7.1 **Police Update** – to receive March & April Parish Newsletter
 - 7.2 **Other Policing Matters**

Matters requiring decisions

8. **Standing Orders** – to consider a temporary amendment to Standing Order 3.18 (voting at meetings) so as to set out the procedure for voting in remote meetings.
9. **Covid 19 legislation changes** – to note the recent changes to legislation which impact Parish Councils including audit dates, AGM, and remote meetings.
10. **Local Plan –**
 - 10.1 **Legal Representation at Examination in Public** – to consider agreeing costs in the sum of £2000 (to be shared equally with East Malling & Larkfield PC) to enable Richard Buxton Solicitors to prepare a brief for Counsel which would include detailing the position of the TMBC Plan with regard to the extension of the Green Belt, the strength of arguments put forward by the Borough, and the National Policy position.

11. **Donations** – to receive request from Air Ambulance – Kent Surrey & Sussex
12. **Assets of Community Value** - to consider nominating local sites or buildings to be included in the register of assets and to ratify the decision to apply for registration of Rotary House and St Thomas More Church.
13. **End of Year 19/20 Safeguarded Sums** - to make recommendations with regard to any underspends
14. **Macey's Meadow Management Plan** – to note receipt and to agree sign off.
15. It was agreed that in view of the confidential nature of the business to be transacted it was advisable in the public interest that the public and press be temporarily excluded and asked to withdraw in accordance with the Public Bodies (Admission to Meetings) Act 1960.
 - 15.1 – to discuss the potential purchase of land and building
16. **Financial & Administrative Matters**
 - 16.1 **Accounts for Payment**
 - 16.2 **Financial Statement**
 - 16.3 **Audit 19/20 –**
 - 1) to note that the internal auditor will be undertaking the internal audit on 12th June
 - 2) to note the deadline for returns is 31st July; on application, this deadline can be extended up until 13th November.

Matters for Report

17. **To receive/approve**, as appropriate, the reports of committees and representatives:
 - 17.1 **Amenities Committee** - to receive, for information, draft minutes of meeting held on 9th March 2020
 - 17.2 **Finance & General Purposes Committee** - to receive, for information, draft minutes of meeting held on 16th March 2020
 - 17.3 **Malling Action Partnership (M.A.P.)**
 - 17.4 **School Governors**
 - 17.5 **Malling Society**
 - 17.6 **Chamber of Commerce / Christmas Lights Committee –**

- 17.7 Tonbridge & Malling Borough Council** – to note that the next meeting of the Parish Partnership Panel is to be held on Thursday 11th June
- 17.8 KALC/NALC/ACRK/CPRE**
KALC – to note receipt of the Easter KALC news – previously circulated

Administration

- 18. Committee Meeting dates** – to agree/note dates for meetings where necessary and/or receive update on progress of:
- Full Council – Monday 6th July 2020
- Blaise Farm Liaison Meeting – Tuesday 10th March 2020 in the Gibson Room at T&MBC Offices.
- 19. Report of Borough Councillors**
- 20. Report of County Councillor**
- 21. Correspondence –**
CPRE – Countryside Voices Spring 2020
CPRE - Kent Voices – Spring / Summer



Claire Christmas
Clerk to the Parish Council
9 High Street, West Malling
01732 870872