

WEST MALLING PARISH COUNCIL

NOTICE IS HEREBY GIVEN OF A MEETING OF THE PARISH COUNCIL
TO BE HELD ON MONDAY 9TH APRIL 2018, 7.30 PM
AT THE VILLAGE HALL, NORMAN ROAD, WEST MALLING

AGENDA

- 1 **Apologies for Absence**
- 2 **Declarations of Interest** – to receive
- 3 **To approve the minutes** of the Parish Council Meeting held on 5th March 2018
- 4 **Matters Arising** from the minutes not otherwise on the agenda
- 5 **Chairman's Announcements**
- 6 **Questions from members of the public and councillors**
- 7 **Policing Matters**
 - 7.1 **Policing Report** – to receive updated crime figures.
 - 7.2 **Other Policing Matters**

Matters requiring decisions

- 8 **Annual Parish Meeting** – to consider date and topic for special presentation.
- 9 **Local Plan** – to receive update and consider way forward
- 10 **The Twitch Inn** – to receive update
- 11 **West Malling Group Practice** – to receive update
- 12 **Draft Sickness & Absence Policy**
 - 12.1 - to consider draft policy – to be circulated
 - 12.2 - to consider inclusion of Bradford Factor – see attached guidance.
 - 12.3 – to consider minor amendment of Clerks' contracts.
- 13 **GDPR** – to consider impact and steps to be taken.
- 14 **Audit**
 - 14.1 - to note receipt of Annual Return to be completed and approved by June Full Council
 - to agree arrangements to be made for end-of-year Internal Audit

- 15 Confidential Item** – to agree a motion that in view of the confidential nature of the business to be transacted it is advisable in the public interest that the public and press be temporarily excluded and asked to withdraw in accordance with the Public Bodies (Admission to meetings) Act 1960
15.1 - to agree a possible way forward on footpath repairs.
15.2 - to agree text of letter regarding potential land acquisition as approved by Council
- 16 Financial & Administrative Matters**
- 16.1 Accounts for Payment**
- 16.2 Financial Statement**
- 16.3 Committee Budgets 2017/2018** – to consider potential sums to be safeguarded.

Matters for Report

- 17 To receive/approve**, as appropriate, the reports of committees and representatives:
- 17.1 Amenities Committee** – to receive, for information, draft minutes of meeting held on 12th March 2018
- 17.2 Finance & General Purposes Committee** – to receive, for information, draft minutes of meeting held on 19th March 2018
- 17.3 Planning Committee** – to receive, for information, draft minutes of meeting held on 3rd April 2018
- 17.4 Macey's Meadow Advisory Committee** – to receive verbal report of meeting held on 14th March 2018
- 17.5 Malling Action Partnership (M.A.P.)**
- 17.6 Rotary House**
- 17.7 School Governors**
- 17.8 Malling Society** – to note next meeting date of Tuesday 17th April 2018
- 17.9 Chamber of Commerce / Christmas Lights Committee**
- 17.10 Tonbridge & Malling Borough Council Parish Partnership Panel** – next scheduled meeting is Thursday 14th June – to consider possible agenda items. Deadline Friday 25th May.
- 17.11 KALC/NALC/ACRK**
To note the TM KALC meeting to be held on 10th May 2018 at Platt Community Centre

Administration

- 18 Committee Meeting dates** – to agree/note dates for meetings where necessary and/or receive update on progress of:

Amenities Committee – Monday 16th April 2018 (concentrating on Churchyards)

Planning Committee – Tuesday 24th April 2018

Highways, Transportation & Streetlighting Committee – Monday 30th April 2018 (at The Clout, 9 High Street)

Licensee meeting – 10th May (at The Clout, 9 High Street)
Macey's Meadow Advisory Committee – 20th June

- 19 Report of Borough Councillors**
20 Report of County Councillor
21 Correspondence – see attached



Claire Christmas
Clerk to the Parish Council
9 High Street, West Malling
01732 870872