

# WEST MALLING PARISH COUNCIL

NOTICE IS HEREBY GIVEN OF A MEETING OF  
THE PARISH COUNCIL  
TO BE HELD ON MONDAY 14 MAY 2018 AT 7.30 PM  
AT THE VILLAGE HALL, NORMAN ROAD, WEST MALLING

## AGENDA – PART ONE

- 1 Apologies for Absence
- 2 Elections and Appointments
  - 2.1 To Elect Chairman – followed by signature of Acceptance of Office
  - 2.2 To Elect Vice-Chairman
  - 2.3 To confirm appointment of Tree Wardens
  - 2.4 To appoint/confirm appointment of representatives to:
    - West Malling Village Hall Management Committee
    - Kent Association of Local Councils
    - Parish Partnership Panel
    - Parking Liaison Group
    - Blaise Farm Liaison Group
    - Document Review Group
    - Anti Social Behaviour Group
  - 2.5 To consider need for statutory or standing committees and to establish membership:
    - Amenities Committee
    - Finance & General Purposes Committee
    - Highways, Transportation & Streetlighting Committee
    - Planning Committee
  - 2.6 To elect Chairmen of committees
- 3 Accounts – to approve end of year financial statement



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## AGENDA – PART TWO

- 1 **Apologies for Absence**
- 2 **Declarations of Interest** – to receive
- 3 **To approve the minutes** of the Parish Council Meeting held on 9 April 2018
- 4 **Matters Arising** from the minutes not otherwise on the agenda
- 5 **Chairman’s Announcements**
- 6 **Questions from members of the public and councillors**
- 7 **Policing Matters**
  - 7.1 **Policing Report** – to receive police crime figures.
  - 7.2 **Other Policing Matters**

### Matters requiring decisions

- 8 **Local Plan** – to receive update and consider way forward
- 9 **The Twitch Inn** – to receive update
- 10 **Ball Park** – Recommendation from the Amenities Committee to discuss way forward
- 11 **Internal Auditor** – to agree the appointment of Mr Lionel Robbins to undertake the Internal Audit for 2017/18
- 12 **Macey’s Meadow, insurance of hay baling equipment** – to consider Zurich insurance quote in the sum of £384.45
- 13 **‘Powers for Dealing with Unauthorised development and encampments’** - to consider response to consultation. Deadline 15<sup>th</sup> June 2018  
See link [www.gov.uk/government/consultations/powers-for-dealing-with-unauthorised-development-and-encampments](http://www.gov.uk/government/consultations/powers-for-dealing-with-unauthorised-development-and-encampments)
- 14 **Confidential Item** – to agree a motion that in view of the confidential nature of the business to be transacted it is advisable in the public interest that the public and press be temporarily excluded and asked to withdraw in accordance with the Public Bodies (Admission to meetings) Act 1960
  - 14.1 Staffing matters
- 15 **Financial Matters**
  - 15.1 **Accounts for Payment** – to approve
  - 15.2 **To note payment authorised at Highways Committee in the sum of £4132.80 (UKPN)**
  - 15.2 **Financial Statement**

### Matters for Report

- 16 **To receive/approve**, as appropriate, the reports of committees and representatives:
  - 16.1 **Amenities Committee** – to receive draft minutes of meeting held on 16 April 2018
  - 16.2 **Planning Committee** – to receive draft minutes of meetings held on 24 April 2018

- 16.3 Highways, Transportation & Streetlighting Committee** – to receive draft minutes of meeting held on 30 April 2018
- 16.4 Licensee Meeting** – to receive notes / verbal report of the meeting held on 10 May 2018
- 16.5 Malling Action Partnership (M.A.P.)**
- 16.6 Rotary House**
- 16.7 School Governors**
- 16.8 Malling Society** – to note next meeting date of Wednesday 23<sup>rd</sup> May 2018
- 16.9 Chamber of Commerce / Christmas Lights Committee**
- 16.10 Tonbridge & Malling Borough Council**  
Parish Partnership Panel next scheduled meeting due to be held on 14<sup>th</sup> June 2018.
- 16.11 KALC/NALC/ACRK**  
KALC – to note Annual Councillor’s Conference to be held on 10<sup>th</sup> July at West Faversham Community Centre.

### Administration

- 17 Meeting dates** – to agree/note dates for meetings where necessary and/or receive update on progress of:
  - Next Full Council 4<sup>th</sup> June 2018
  - Amenities Committee – Wednesday 23 May 2018 (concentrating on allotments)
  - Finance & General Purposes Committee – to be confirmed (scheduled for 21<sup>st</sup> May)
  - Planning Committee – Tuesday 29 May 2018
  - Highways, Transportation & Streetlighting Committee – Monday 18 June 2018
  - Macey’s Meadow Advisory Committee – Wednesday 20 June 2017
- 18 Report of Borough Councillors**
- 19 Report of County Councillor**
- 20 Correspondence** – see attached



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