

**WEST MALLING PARISH COUNCIL**  
**9 HIGH STREET, WEST MALLING. KENT ME19 6QH**  
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Julie Beilby  
Chief Executive  
Tonbridge & Malling Borough Council  
Gibson Building  
Kings Hill  
ME19 4LZ  
By Email

10<sup>th</sup> June 2016

Dear Julie,

West Malling Parish Council met on Monday 6<sup>th</sup> June 2016 to consider if it wishes to produce a Neighbourhood Plan.

At that meeting it was decided that we do wish to produce a Neighbourhood Plan & this letter is formal notification to Tonbridge & Malling Borough Council of the decision.

West Malling Parish Council asks you to

1. Approve it as the 'Qualifying Body' for the designation of a Neighbourhood Area; and
2. Approve the designation of the whole Parish of West Malling as a Neighbourhood Area.

We understand that TMBC has to go through a formal process to consider and approve our request.

We would appreciate it if you could set out this process and timescale for us.

We hope, as with our neighbours in Ditton, you are able to support this application.

We look forward to hearing from you promptly on this matter.

Yours Sincerely

Carole D'Silva  
Parish Clerk  
West Malling Parish Council